

# Grievance Redressal Mechanism

S.V.P





# DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

Approved by Govt. of NCT of Delhi & Affiliated to GGSIP University, Dwarka, Delhi

(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110082

Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date:- 10/09/2022

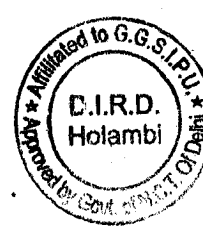
## STUDENTS GRIEVANCE REDRESSAL COMMITTEE

As per UGC (Grievance Redressal) regulations 2012, section 5 (2), the college has constituted Grievance Redressal Committee, consisting of the following with immediate effect: session-2022-23.

Sr. No.	Name	Capacity	Contact No.	
1	Mr. Vikram Prakash Duhan	Convener	9416515326	
2	Dr. Pawan Kumar Mishra	Member	9540256597	
3	Dr. Shazia Parween	Member	9971541223	
4	Ms. Muskaan	Member (Student representative)	7011803186	
5	Mr. Happy Mann	Member (Student representative)	8178218018	

Director  
DIRD

- 1) Copy to all committee member.
- 2) Office Copy





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Date: - 13/03/2023

## Notice

Nominations are required to be field for the election to be filled for the election to be field for the election of two student members (male and female) for Student Grievance Redressal and welfare latest 15/03/2023. Students willing to file nomination can apply as per following:

### SCHEDULE OF ELECTION

Late date of filling nomination paper	-	15/03/2023
Scrutiny of Nominations	-	15/03/2023
List of valid nominations	-	15/03/2023
Withdrawal of nominations	-	17/03/2023
Final list of Candidates after withdrawals	-	21/03/2023
Elections (if necessary)	-	22/03/2023

Nomination papers may be submitted to Mr. Vikram Prakash

Mr. Vikram Prakash duhan



# DELHI INSTITUTE OF RURAL DEVELOPMENT (DIRD)

## STUDENT'S GRIEVANCE REDESSAL COMMITTEE ELECTION 2022-23

### NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

#### **Nomination of the Candidate**

1. Name of the students: Ms. ADITI TAYAL
2. Course & Semester: BBA, LLB 5th year
3. Enrollment No.: 50322403518
4. Age and Date of Birth: 11.05.2000

- **Consent and Declaration of the Candidate**

- (1) I, Aditi Tayal.....(Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date. I have passed all the examination the result of which have been declared and have no absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for the .....time.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanour.

Signature of the Candidate

Date: .....

Name of the Candidate: Aditi Tayal

- **Verification report by the concerned Head of the Department**

The declarations made by the candidate at Sl. Nos. II(b)-1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date:.....

Signature of the HOD  
Name of the HOD: VIKRAM DUHAN

**Decision of the Election Officer:**.....



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## STUDENT'S GRIEVANCE REDESSAL COMMITTEE ELECTION 2022-23

### NOMINATION PAPER

(Please read the election notification carefully before filling up this Nomination form. Furnish correct and full information. It is the responsibility of the candidate to submit the nomination paper, complete in every respect, to the returning officer within the time limit.)

- **Name of the post:-** Student Representative

#### **Nomination of the Candidate**

1. Name of the students: Mr. Amandeep Singh Tomar
2. Course & Semester: BA. UB, 5th year
3. Enrollment No.: 50122403818
4. Age and Date of Birth: 5.02.2000

- **Consent and Declaration of the Candidate**

- (1) I, Amandeep Singh Tomar (Name of the Candidate) agree to serve the student's Grievance Redressal Committee, if elected.
- (2) I hereby declare that:
- (3) I am a full time regular student of the course.
- (4) I have no academic arrears as on date. I have passed all the examination the result of which have been declared and have no absented from any of the examination the results of which are to be declared.
- (5) I have attained the minimum percentage of attendance prescribed by the college for the course of study or 75% whichever is higher.
- (6) I have not been subjected to disciplinary proceedings by the college.
- (7) I am contesting for the post of student representative for the .....time.
- (8) I will follow the code of conduct for candidates.
- (9) I have not been tried and / or convicted of any criminal offence or misdemeanor.

Date: .....

Signature of the Candidate  
Name of the Candidate: Amandeep Singh Tomar

- **Verification report by the concerned Head of the Department**

The declarations made by the candidate at Sl. Nos. II(b)-1,2,3,4, and 5 above have been verified with the records and found correct/incorrect. (Strike off whichever is not applicable furnish details if any of the statements is correct.)

Date: .....

Signature of the HOD  
Name of the HOD: Vikram Duhan

**Decision of the Election Officer:** .....

S.V.P.





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(NEAR) THE MANN SCHOOL, HOLAMBI KHURD, DELHI-110082

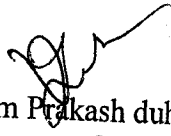
Ph. 011-27700167, 27700815, 9667035333, 9667036333, 9667031888

E-mail: dirdcollege456@gmail.com, Website : www.dirdcollege.com

Date:- 23/03/2023

## NOTICE

This is to inform that we have received only two nomination papers for students Representative (1 boy and 1 girl) for student Grievance Redressal Committee 2022-23. Due to this there is no need to conduct the elections for these posts. Hence these students are elected by acclamation & will be considered as representatives for the session.

  
Mr. Vikram Prakash duhan  
Convener  
Grievance Redressal Committee





To,

The Principal,  
DIRD  
Halambi Kaurd  
Delhi - 110082.

Subject → Grievance regarding lighting problem  
in the classroom.

Date :- 24<sup>th</sup> March, 2023

Respected Sir,

We all have a problem regarding lightning. We all are feeling uncomfortable in the classroom because of lightning. Kindly solve the problem as soon as possible and arrange few tube lights in the classroom which will help us to read with comfortable vision.

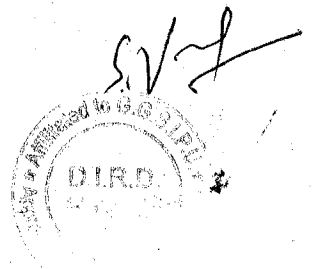
Thanking You.

Yours obediently

BALLB 3<sup>rd</sup> yr



*S.V. Singh*  
Prashant  
Ashishell  
Sachin



To,  
The Principal  
DIRD College  
Holambi Khurd  
Delhi-110082

Date: 3<sup>rd</sup> April, 2023

Respected Sir,

We are the students of DIRD, Holambi Khurd. This application is to inform you that we are facing difficulty in using washroom due to hygienic reason.

We request you to employ staffs to take care of the cleaning of washroom from time to time

Thank you

yours faithfully,

Wahid Shikha Vineet  
Rashish Ankita  
Veena-Rai Ayushi





To,  
The Principal  
D.I.R.D.,  
Holambi Khurd,  
Delhi

Sub:- Appreciation regarding solution of our problem

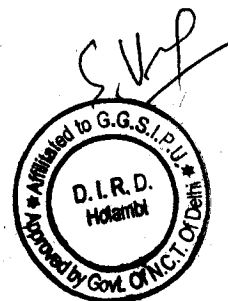
Respected Sir,

We are writing this letter on behalf of our entire class to thank you regarding the solution of our problem.

All the tubelights are working effectively now.

Thanking You

B.A.-U.B, 3<sup>rd</sup> year.



To  
The Principal  
DIRD  
Holambi Khurd  
Delhi

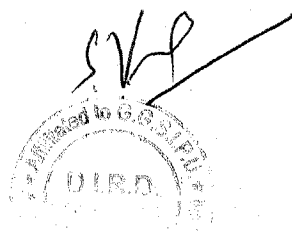
subject - Thanking and Appreciating for the solution of  
our issue.

Date -

Respected Madam,

we are writing this letter to thank you for addressing  
our issue and providing solution to our problem.  
Now, washrooms are clean and properly hygiene is  
maintained.

Thanking you,





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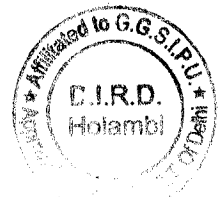
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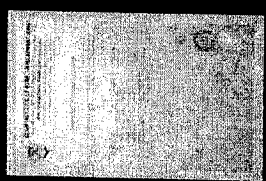
## Office Order


The Following persons are providing services to Institute as Psychiatrist, Psychologist and students counselor.

1. Ms. Anamika

Dr. Sunish Verma  
Director







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**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

As per UGC (University Redressal) regulations 2002, section 5(2), the college has constituted Grievance Redressal Committee, comprising of the following with amicable strict session 2022-23.

Sr. No.	Name	Capacity	Contact No.
1	Dr. (Mrs) Pooja Sharma	Convener	947345326
2	Dr. Pooja Kumar Mehta	Member	954222237
3	Dr. Nisha	Member	977151173
4	Ms. Anshika	Member	7631802185
5	Dr. Anshika	Member	90923818



Handwritten signature/initials.



DIRD Holambi <dirdcollege456@gmail.com>

**students Grievance Redressal committee 2022-23**

DIRD Holambi <dirdcollege456@gmail.com>

Wed, May 10, 2023 at 12:05 PM

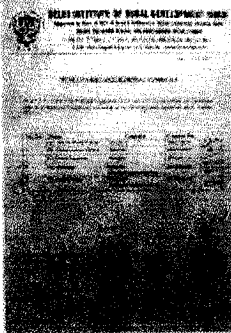
To: Ggsip University <affiliationbranch123@gmail.com>, DSW IPU <dswggsipu@gmail.com>

sir/Madam,

Please find attachment the detail of members ( students Grievance Redressal committee 2022-23)

With regards

Principal,  
DIRD, Holambi Khurd,  
Delhi-110082



Grievance-Redressal-Committee\_page-0001.jpg  
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*SKP*